

Thursday, January 17th, 2018: **EASTCONN ECHIP Executive Committee Meeting** held at the EASTCONN Central Office, 376 Hartford Turnpike (Route 6), Hampton, CT

**Executive Committee Meeting:**

**Present:**

Larisa Carr, EASTCONN

Kelly Vachon, Plainfield

Bill Hull, Putnam

Walter Willett, Tolland

Amanda Backhaus, Coventry

EASTCONN Staff present: Carol Klemyk, Executive Assistant

**1. The meeting was called to order at 9:06 am by Bill Hull**

**2. Approval of Minutes:**

**3. Approval of Minutes:**

**MOTION:** Amanda Backhaus made motion to approve the minutes from the December 2018 meeting with amendment

**SECOND:** Kelly Vachon

**VOTE:** Unanimous

**ABSTENTIONS:** None

**4. Additions to the Agenda:** No Additions

**5. Timeline for Broker Search, Procedure for Broker Search, Questions for Broker Search:**

Place ad in paper for RFP's

Ask vendors to submit 8 copies

All RFP's in by February 20<sup>th</sup>

ECHIP meets on February 22<sup>nd</sup>

Conduct interviews on March 19th at EASTCONN

ECHIP meets on March 21<sup>st</sup>

Send questions for brokers to Bill Hull

**6. Investment Committee:**

CD's will be maturing soon

Motion at FULL meeting to add Amanda Backhaus signature on account

Look at different banks and their offers - increase investments?

**7. Combined Insurance:**

Combine life insurance and disability? Will vendors quote on life and disability?

Look at vendors that work with both school districts and municipalities

**8. Adjournment:**

- a. **MOTION:** Kelly Vachon made a motion to adjourn the meeting at 9:56 am
- b. **SECOND:** Amanda Backhaus
- c. **VOTE:** Unanimous
- d. **ABSTENTIONS:** None

Respectfully submitted,

Carol A. Klemyk  
Executive Assistant - EASTCONN