**Minutes:** ECHIP BOARD MEETING

MINUTES – 9/8/2021 – FULL ZOOM MEETING

**ATTENDEES:**

Walt Willett, Amanda Backhaus, Bob Carroll, Kelly Vachon, Nancy Cole, Lisa Hancock, Mike Wilkinson, Joe Spurgeon, Larisa Carr

**CIGNA ATTENDEES:**

Greg Fanska, Danielle Truncalli, Mike Donnelly, Steven Gattuso, Doug Nichols

**BROKERS IN ATTENDANCE:**

Kim Quigley, Dan Hebert, Seth Lavigne, Tyler Vartenigian

**The meeting was called to order by Walter Willett at 3:10 pm**

**Approval of Minutes:**

**MOTION: Kelly Vachon motioned to approve the minutes of the previous ECHIP meeting**

**SECOND: Nancy Cole**

**VOTE: Unanimous**

**ABSTENTIONS: None**

**ITEM #1: Cigna Account Management Team**

* Cigna Team reviewed ECHIP’s utilization and client engagement report

**ITEM #2: Investment Options and IBNR:**

* Discuss options for investments moving forward
* Joe reviewed overall IBNR options for ECHIP

**ITEM #3**: **Wellness Committee:**

* Two wellness advocates per location
* Wellness committee is currently mostly comprised of management
* Create letter to invite more individuals to join the committee
* Executive Committee is considering this – the recommendation would be that to leave it up to each district management

**ITEM #4: RFP for EAP**

* RFP for EAP

**MOTION: Bob Carroll motioned to modify and revisit a bid with EAP to December with a cost estimate.**

**SECOND: Amanda Backhaus**

**VOTE: Unanimous**

**ABSTENTIONS: None**

**ITEM #5: Officer Appointments**

* Officer appointments are happening in 2022
* By-Laws re every two years – if someone vacates then the group can appoint someone new. Start petitioning for any new appointments

**Adjournment:**

**MOTION: Kelly Vachon motioned to adjourn the meeting at 3:02 pm**

**SECOND: Nancy Cole**

**VOTE: Unanimous**

**ABSTENTIONS: None**

Respectfully submitted,

Carol A. Klemyk

**Walter Willett is inviting you to a scheduled Zoom meeting.**

**Topic: ECHIP Executive Board**

**Time: This is a recurring meeting Meet anytime**

**Walter Willett is inviting you to a scheduled Zoom meeting. Topic: ECHIP Executive Board Time: This is a recurring meeting Meet anytime Join Zoom Meeting**

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